



Since 1947

# Yaba College of Technology

## **NEW STUDENTS' REGISTRATION PROCEDURE**

- PAY FOR ACCEPTANCE
- PROCEED TO ONLINE FINGERPRINT ENROLLMENT
- LOGIN TO THE E-SCREENING PORTAL TO UPLOAD YOUR CREDENTIALS
- WAIT TILL YOU GET CLEARED BY ADMISSION OFFICE (STATUS ON E-SCREENING PORTAL TURNS CLEARED OR UNCLEARED WITH REASONS)
- LOGIN TO THE APPLICANT PORTAL USING YOUR REGISTRATION NUMBER AS USERNAME AND PHONE NUMBER AS PASSWORD TO PAY YOUR SCHOOL FEE, PRINT SCHOOL FEE RECEIPT, GENERATE MATRIC NUMBER AND PRINT YOUR ADMISSION LETTER
- PROCEED TO THE STUDENT PORTAL WITH THE GENERATED MATRIC NUMBER AS USERNAME AND YOUR SURNAME AS PASSWORD
- REGISTER YOUR COURSES, LOCK AND PRINT YOUR COURSE FORM
- PRINT OUT YOUR COURSE FORM, SIGN WITH YOUR CLASS ADVISER, PRINT OTHER CREDENTIALS FROM E-SCREENING PORTAL AND SUBMIT TO THE SCHOOL OFFICER
- CONTINUALLY LOG IN TO YOUR PORTAL TO FIND OUT INFORMATION AS REGARDS HOSTEL APPLICATION, EXAM DOCKET PRINTING AND OTHERS.